Dear Students and Parents:

The faculty and staff welcome everyone to the new school year. We hope that you are having a restful summer, and we look forward to helping you make the upcoming school year successful and rewarding. Students must attend registration on the dates and times listed below. Registration includes class schedules, iPad distribution, ID cards, school pictures, and much more.

REGISTRATION FORMS: To receive your class schedule on the registration date below, you will need to submit the two forms at registration—the Signature Verification of Receipt of Documents/Release of Information form and the Current Student Health Information form. Both forms are available on the homepage of the VCMS school website (http://vcms.vcpusd.org/). If you do not have Internet access, you may get the forms at registration. Without submitting these two forms, students will not be allowed to proceed. Additionally, all seventh-grade students must be current on their immunizations, including Tdap (whooping cough). Seventh-grade students who did not submit proof of Tdap during their sixth-grade year will need to bring their updated immunization card to the office before registration day, as we will not be processing immunization records at registration. If you need to update your address, phone number or emergency contacts, please do so online by using this link: https://bit.ly/2NP9UaO. A parent portal account is needed for this access. If you need to set up a parent portal account, you may obtain one at the middle school during registration. Other optional forms are available at https://bit.ly/2Jxs4sN, including the application for free and reduced lunch. You may submit the optional forms at registration.

REGISTRATION SCHEDULE: Families with more than one student attending the middle school may attend their separate appointments, or they may attend together on the day and time of the youngest student.

Eighth Grade Registration Will Occur on Tuesday, August 13, 2019

8 a.m. to 8:30 a.m. Last Names that Begin with A-D
8:30 a.m. to 9:15 a.m. Last Names that Begin with E-H
9:15 a.m. to 10 a.m. Last Names that Begin with I-M
10 a.m. to 10:45 a.m. Last Names that Begin with N-Q
10:45 a.m. to 11:30 a.m. Last Names that Begin with R-U
11:30 a.m. to 12 p.m. Last Names that Begin with V-Z

Seventh Grade Registration Will Occur on Wednesday, August 14, 2019

***Confirmation of Tdap booster required before this date.***

8 a.m. to 8:30 a.m. Last Names that Begin with A-D
8:30 a.m. to 9:15 a.m. Last Names that Begin with E-H
9:15 a.m. to 10 a.m. Last Names that Begin with I-M
10 a.m. to 10:45 a.m. Last Names that Begin with N-Q
10:45 a.m. to 11:30 a.m. Last Names that Begin with R-U
11:30 a.m. to 12 p.m. Last Names that Begin with V-Z

Sixth Grade Registration Will Occur on Thursday, August 15, 2019

8 a.m. to 8:30 a.m. Last Names that Begin with A-D
8:30 a.m. to 9:15 a.m. Last Names that Begin with E-H
9:15 a.m. to 10 a.m. Last Names that Begin with I-M
10 a.m. to 10:45 a.m. Last Names that Begin with N-Q
10:45 a.m. to 11:30 a.m. Last Names that Begin with R-U

(Additional Important Information On Reverse Side)
Students Unable to Attend Registration: Students who are unable to attend August registration will need to complete the “Signature Verification Receipt of Documents/Release of Information” form and the “Current Student Health Information” form and bring them to the office before starting school. For those students, first-period class assignments will be posted near the lunch tables on the lower campus on the morning of the first day of school. Students who do not attend registration will then get their class schedules in their first-period class on the first day of school. Students who do not attend registration will receive their iPads and student ID cards during the first week of school.

HOW TO COME PREPARED FOR REGISTRATION

iPAD DISTRIBUTION INFORMATION – PLEASE READ BEFORE COMING TO REGISTRATION

At registration VCMS students will be loaned an Apple iPad to use for the school year. To take the iPad home without delay, please sign the electronic release form before the day of registration. You can access and sign the digital form at http://webapps.vcpusd.org/insurance/student/. When you sign the release form online, you also will be given the option to purchase an iPad insurance policy for $25 that covers one-time damage. The insurance is optional. Please know that parents are responsible to pay for their student’s iPad in the case of loss or theft.

Registration begins in the 100 Building. The first station will verify that you have submitted both registration forms and that seventh-graders previously submitted proof of the Tdap booster. A map will guide you, along with the help of staff and volunteers.

OUTSTANDING FINES

Students with outstanding fines such as overdue books, lost/missing textbooks, damaged iPads, lunch debts, etc. will need to clear all accounts before class schedules or iPad will not be issued. We accept CASH ONLY.

CLASS SCHEDULES

Students will receive their official class schedule at registration. Requests for schedule changes can only be considered in the case of a scheduling error. In such cases, please submit a letter to the office in writing after August 16th.

SCHOOL PICTURES AND ID CARDS

Lifetouch Photography is handling school photos. All students will be photographed for the yearbook and a school ID, therefore STUDENTS MUST COME DRESSED APPROPRIATELY. Please abide by the school’s dress code (e.g., no strapless tops, spaghetti strap, hats). ID cards are issued free of charge, but there is a replacement fee of $4.00 for lost cards. Proofs will be sent home and you may select what you wish to purchase.

PE CLOTHES

All students may purchase PE clothes at registration. Shirts cost $10, and shorts cost $10. Students must use a school-issued lock, which is free. However, there is a $5 charge for lost locks. We accept CASH ONLY.

Because each of the costs listed above are paid to different accounts, and to expedite the registration process, parents are required to attend with their student and be prepared to pay for each item separately. Thank you.

Enjoy the rest of your summer, and please remember that the first day of school is Thursday, August 22, 2019.

Sincerely,

Dr. Miguel Carrillo
Principal
Valley Center Middle School